

SECTION 01 32 16
PROGRESS SCHEDULES and REPORTS

PART 1 - GENERAL

1.01 INITIAL PROGRESS SCHEDULE

- A.** Submit within 21 days of award of the Contract, and not later than the date of submission of the first application for payment. Identify the Project clearly on the schedule.
- B.** Outline the orderly progress of the Work as planned from the Notice to Proceed through Substantial Completion on the contractually required date. Categorize the Work by Phase (if Phases are specified), major work area, and distinct trade or team, and divide into individual activities of one month or less duration each. Divide the Work into Activities corresponding to the list in Article 1.04. Provide an identifiable relationship to the schedule of values. Identify projected monthly progress, points of 50% completion and Substantial Completion, and other major milestones.
- C.** A bar chart or critical path method is acceptable, or other method that is approved by the Designer.

1.02 SUBMITTALS SCHEDULE

- A.** Submit with the initial Progress Schedule. Clearly identify the Project, and format in a manner similar to the initial progress schedule, utilizing the same method, or make a part of the initial Progress Schedule.
- B.** Identify submittals to be made. Show date for submission and date by which Designer should respond, allowing sufficient time for review.
- C.** Designer may require revision of schedule if times allotted for review are insufficient.

1.03 UPDATED PROGRESS SCHEDULE

- A.** Submit with each application for payment.
- B.** Clearly identify the Project. Format in a manner similar to the initial progress schedule, utilizing the same method.
- C.** Indicate:
 - 1.** Work as initially scheduled.
 - 2.** Actual progress through the period covered by the current application for payment.
 - 3.** Planned progress through Substantial Completion, including extensions of time made by change order or construction change directive.
- D.** If actual progress falls behind projections, show how the backlog is to be made up so that the Work will be completed on time.

1.04 ACTIVITIES TO BE REPRESENTED IN PROGRESS SCHEDULES

Notice to proceed

Mobilization

Sitework

- Site rough grading
- Site fire protection lines
- Sanitary lines
- Storm lines
- Site electrical
- Site fine grade
- Sidewalks
- Concrete curbs
- Base stone
- Asphalt binder
- Finish paving
- Topsoil
- Landscaping

Foundation and Structure

- Building pad
- Footings
- Foundation walls
- Plumbing under slab
- Electrical under slab
- Prep & pour slab on grade
- Structural steel
- Structural CMU walls
- Joists & deck (each floor)
- Electrical in slab
- Prep & pour slab (each floor)
- Joists & deck for roof
- Fireproofing
- Miscellaneous metal

Building Exterior Skin

- Roof Blocking
- Roofing
- Roof coping
- Exterior framing & sheathing
- Exterior brick & precast
- Windows / Storefront
- Automatic doors
- Building dry-in*

Elevator installation

Interior Rough-ins per floor or major area

- Interior framing
- CMU walls
- Electrical in-wall
- Plumbing in-wall
- Blocking
- Duct
- Mechanical piping
- Control wiring
- Plumbing overhead
- Electrical overhead
- Fire protection
- Mechanical insulation
- Plumbing insulation
- Hang drywall
- Tape & finish drywall

Finishes per floor or major area

- Prime paint
- Ceramic tile
- Ceiling grid
- Lights
- Mechanical grilles/diffusers
- Conditioned air for finishes*
- Casework
- Final paint
- Electrical trim
- Sprinkler trim
- Plumbing fixtures
- Flooring
- Doors & hardware
- Ceiling tile

Owner Furnished Equipment

Specialties

Close – Out

- Test & balance
- Contractor clean & punchlist
- Fire Marshal inspection
- Submit O&M Manuals
- Training
- Substantial Completion*
- Submit Record Documents
- Submit Data binders
- Obtain roof warranty
- Final completion*

END OF SECTION